

APEX ONLINE CREDIT RECOVERY – SUMMER SESSION 2019

Monday, June 17th - Friday, June 28th

Goal/Purpose: To provide an opportunity for students to **recover credit** in order to be able to graduate on time.

Course Timeline & Expectations:

- Most Apex courses take approximately 40 hours to complete, depending on a student's effort and personal pace. CSHS is providing 40 hours over the course of two weeks during which students should be able to complete their course.
 - Attendance is expected for 4 hours in either the AM session or the PM session on the following days:
 - **Monday – Friday, June 17 - 21**
 - **Monday - Friday, June 24 - 28**
 - **Students must complete their final exam by the end of their session on Friday June 28th .**
 - Students will report to the HS Media Center. Attendance will be taken.
 - Students may need to complete work on their own outside of school to keep up with the accelerated pace of the course. Students would need access to a computer and the internet (home, library, restaurant, etc).

Computer-based Quizzes

- Students must complete these assessments. It is recommended that students not use notes, study guides, etc. as the results will be an indicator of how well the student will perform on the test.
- The computer-based quizzes* and tests will be graded automatically.
- The points earned for these assessments will be factored into the final grade.
- IMPORTANT: You have **three attempts** to earn 60% on a quiz. After three attempts, the quiz will "lock" and no progress will be permitted. If you get locked out, you will have to wait until the next morning's class to have your progress permitted.

Unit Tests (online)

- The online unit tests will be proctored by the online course instructor ONLY during scheduled in-person Apex hours.
- Students must take the online unit test for each unit before the next unit will be unlocked.
- No notes, study guides, books, etc. will be permitted during the unit test.
- The points earned for these assessments will be factored into the final grade.

Final Exam (online and/or written)

- For courses that include both an online exam AND a written exam, students must complete BOTH exams.
- For courses that have only one type of exam (online OR written), student must complete that final exam.
- All final exams, whether online or written, will be proctored by the online course instructor.
- No notes, study guides, books, etc. will be permitted during the exam(s).
- The points earned on the final exam will be factored into the final grade.
- Final Grade: If you earn a 60% or better in the course, your final grade will be a CR (credit). The credit will be worth a 1.0 GPA and will influence your cumulative GPA. If you earn 59% or below, no credit will be awarded.
- **Students must complete their final exam in person by the end of their session on Friday June 28th .**

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ENROLLMENT APPLICATION

Complete and return this application your counselor at Cedar Springs High School by **May 31st**

Note: Enrollment is limited and students will be accepted on a first-come, first-serve basis.

Student Name: _____ Graduation Yr: _____

Please indicate what Summer School session you would prefer:

_____ AM _____ PM ___ No preference

Which class(es) have you failed during your HS experience? _____

Athletic Eligibility is a concern for me: ___ Yes _____ No

I have read the policies and understand the Apex Credit Recovery syllabus expectations.

Student signature _____ Date: _____

Student email* _____

I have read the syllabus and understand the Apex Credit Recovery Course expectations.

Parent/guardian signature _____ Date: _____

Parent/guardian email* _____

Parent/guardian phone _____

*It is very important that both parent/guardians and students check emails. You will receive important information, notifications and reminders via email.

To be completed by counselor:

Recommended Apex course:
